

Course Specifications

Course Title	Public Management
Course Code	MGT324
Department	Managment
College	Administrative and Financial Sciences
Institution	Saudi Electronic University (SEU)

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A. Course Identification

1. Credit hours	5
2. Course type	a. ☒ University ☐ College ☐ Department ☐ Others b. ☐ Required ☐ Elective
3. Level/year at which this course is offered	MGT101
4. Pre-requisites for this course (if any):	MGT101
5. Co-requisites for this course (if any):	MGT101

6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage (%)
1	Traditional classroom	0	0%
2	Blended	0	0%
3	E-learning	0	0%
4	Correspondence	0	0%
5	Other	0	0%

7. Actual Learning Hours (based on academic semester)

No	Activity	Learning Hours
Contact Hours		
1	Lecture	0
2	Laboratory/Studio	0
3	Tutorial	0

No	Activity	Learning Hours
4	Others (specify)	0
	Total	0
Other Learning Hours*		
1	Study	0
2	Assignments	0
3	Library	0
4	Projects/Research Essays/Theses	0
5	Other (specify)	0
	Total	0

* The length of time that a learner takes to complete learning activities that lead to achievement of course learning outcomes, such as study time, homework assignments, projects, preparing presentations, library times

B. Course Objectives and Learning Outcomes

1. Course Description
you must enter a value
2. Course Main Objective
you must enter a value

3. Course Learning Outcomes

CLOs		Aligned PLOs
1	Knowledge:	
1.1	you must enter a value	PLO3

CLOs		Aligned PLOs
2	Cognitive Skills:	
2.1	you must enter a value	PLO2
3	Interpersonal Skills & Responsibility:	
3.1	you must enter a value	PLO2
4	Communication, Information Technology, Numerical:	
4.1	you must enter a value	PLO3

C. Course Content

No	List of Topics	Contact Hours
1	Week 1 topics:	3
2	Week 2 topics:	3
3	Week 3 topics:	3
4	Week 4 topics:	3
5	Week 5 topics:	3
6	Week 6 topics:	3
7	Week 7 topics:	3
8	Week 8: Midterm Exam	3
9	Week 9 topics:	3
10	Week 10 topics:	3
11	Week 11 topics:	3
12	Week 12 topics:	3

13	Week 13 topics:	3
14	Week 14 topics:	3
15	Week 15 topics:	3
total		45

D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	Knowledge		
1.1	you must enter a value	you must enter a value	you must enter a value
2.0	Cognitive Skills		
2.1	you must enter a value	you must enter a value	you must enter a value
3.0	Interpersonal Skills & Responsibility		
3.1	you must enter a value	you must enter a value	you must enter a value
4.0	Communication, Information Technology, Numerical		
4.1	you must enter a value	you must enter a value	you must enter a value

2. Assessment Tasks for Students

No	Assessment task*	Week Due	Percentage of Total Assessment Score (&)
1	you must enter a value	you must enter a value	55555%

*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Student Academic Counseling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice :

you must enter a value

F. Learning Resources and Facilities

1. Learning Resources

Required Textbooks	you must enter a value
Essential References Materials	you must enter a value
Electronic Materials	you must enter a value
Other Learning Materials	you must enter a value

2. Facilities Required

Item	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	you must enter a value
Technology Resources (AV, data show, Smart Board, software, etc.)	you must enter a value
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	you must enter a value

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
you must enter a value	you must enter a value	Direct

Evaluation areas (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

H. Specification Approval Data

Council / Committee	you must enter a value
Reference No.	you must enter a value
Date	2/24/2020

DRAFT